



## ACADEMIC • SENATE

### Minutes

Thursday, February 13<sup>th</sup>, 2025

2:00 – 3:45 p.m.

**Present:** Karen Marrujo, Hanaa Alkassas, Dan Curtis, Moriah Gonzalez-Meeks, Karla Gutierrez, Debra Hills, Amy Huie, Raquel Jacob-Almeida, Raad Jerjis, Bri Brown, Rachelle Panganiban, Joan Rettinger, Fabienne Bouton

**Absent:** Sasha Carter, Rita Ghazala, Sahar King, Miriam Simpson, Asma Yassi

**Guests:** Konstantin Choumiline (proxy for Miriam Simpson), Jennifer Tomaschke, Annalinda Arroyo, Mary Graham, Danya Sanchez, Barbara Gallego, Theodore Enochs, Jeanie Machado Tyler

**Recorder:** Taylor Owen

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."*

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1. **Call to Order:** Karen Marrujo, Academic Senate President, called the meeting to order at 2:05pm.

2. **Approval of Minutes: December 12<sup>th</sup>, 2024** – Senate to approve minutes.

**Motion/Second:** Rachelle Panganiban/Joan Rettinger. **Nays:** None. **Abstentions:** Dan Curtis, Raad Jerjis, Bri Brown, Konstantin Choumiline, Fabienne Bouton. **Motion Passes.**

3. **Public Comments –**

Theodore Enochs expressed his concerns with Academic Senate in regards to his requested funds for digital art labs being approved at the beginning of the year, but was later advised that there are a lot of technical issues with his request. He is not receiving answers in regards to the process of making all these decisions and to him, sounds like the funds were reallocated without his knowledge. He is fine with sharing a space with Art if needed since Graphic Design and Art should be under the same division anyways, but he would like to know where the funding is going. Item will be brought back as an information item on the next meeting for further discussion.

Raad Jerjis requested to know why Cuyamaca College has to approve Curriculum when Grossmont College does not. Karen Marrujo informed him that it was because it is included in our Bylaws. Grossmont College's Bylaws are different than ours.

#### 4. Announcements / Spotlights -

##### A. Academic Senate and Senator Responsibilities:

Karen Marrujo shared the powerpoint explaining the responsibilities of the Academic Senate and its Senators. It is really important that the Senators voice the concerns of their constituencies. Karen has made it easy for the Senators to make a copy of the Academic Senate meeting agendas to share with their constituencies. Karen also linked the Senate Constitution and Bylaws (approved October 20, 2019) so that Senators could be informed and aware of what we do as a shared governance body.

##### B. Cuyamaca College Academic Senate Community Norms:

Karen Marrujo advised the senate that the Cuyamaca College Academic Senate Community Norms is a living document that can be revised and adapted to better suit the needs and priorities as identified by faculty representatives of the Academic Senate. It is here to review and is a live document so that senators can modify and make suggestions.

##### C. Strategies for Sustainable Advocacy and Positive Change:

Karen Marrujo advised the senate of the strategies for sustainable advocacy and positive change. Nationally and locally there is a lot to do and as a community, how can we navigate these challenges. Karen shared some resources on how to protect ourselves against becoming overwhelmed.

##### D. Update on 01/30 Joint Academic Senate Session:

Karen Marrujo advised the senate of the updates from the 1/30/2025 Joint Academic Senate meeting. There were guest speakers from the ASCCC who worked on capturing what is currently going on and looked into what we are hoping to get from our senate. Karen is working on getting all the notes, including Grossmont College, into a google drive to assist with addressing concerns.

##### E. Academic Senate Elections:

Karen Marrujo advised the senate that the SOC and Part-Time Elections are happening this semester. The term for the Academic Senate Election Coordinator position, currently filled by Kim Dudzik, ends this semester in Spring. Elections will be available for this position as well.

##### F. Faculty Resources for Protecting Our Students:

Karen Marrujo informed the senate of the faculty resources available for protecting out students. A lot has been happening with immigration and if you want to share the resources to your students or colleagues, a google drive was created to share. Karen advised that if something is happening on campus, it is highly encouraged that you call the Chancellor and notify the college President.

G. Accessibility Capability Maturity Model (ACMM) Project:

Karen Marrujo advised the senate that the Accessibility Capability Maturity Model (ACMM) project launched today. Our college joined a cohort to support the work of making all of our content accessible. The deadline is set for some time in 2026. Bri Brown expressed her concern about the participation from our faculty and thinks it would be better to hire personnel with expertise to do this work since our faculty are already maxed out on their work and ultimately do not have the same sort of expertise as someone hired to do this work would have. This opportunity was attempted to be announced sooner, but procrastination played a part in the delay. Moriah Gonzalez-Meeks informed that it would be faster to hire a professional expert through the Foundation for the time being until a formal request to hire a professional expert. The senate responded with requesting that Michael Navarre be made aware since he is the face of Cuyamaca College's public affairs.

H. ASCCC Academy in San Diego: Artificial Intelligence and Higher Education (2/20-2/22):

Karen Marrujo informed the senate of the ASCCC Academy that is being held in San Diego from 2/20 - 2/22. She advised that the VPI requested funds to allow faculty to attend and was able to score six spots. A group will be heading there next week and will be reporting back.

I. Other:

Joan Rettinger advised the senate that the Paralegal department will be covering a bankruptcy seminar on February 27, 2026 at 5:00pm in the I-Building. You can email [cuyamacacaps@gmail.com](mailto:cuyamacacaps@gmail.com) to RSVP.

Karla Gutierrez informed the senate that there are AI community practices teaching dialogues that are happening in Spring and encourages faculty to attend to learn about AI in higher education.

5. **Action Items –**

A. OER Rubric (up for endorsement):

Karen Marrujo reviewed the OER Rubric that is up for endorsement with the senate.

Senate to approve OER Rubric. **Motion/Second:** Amy Huie/Moriah Gonzalez-Meeks. **Nays:** None. **Absentions:** None. **Motion Passes.**

6. **Information Items (First reads and updates for future action items) –**

A. Reviewing and Formalizing our Cuyamaca College Academic Senate Community Norms:

Tabled for next meeting.

B. Academic Senate Communication, Semester Goals, & Priorities:

Tabled for next meeting.

C. March 2025 Cuyamaca College Curriculum Governing Board Packet:

Annalina Arroyo informed the senate of the items being submitted on the March 2025 Cuyamaca College Curriculum Governing Board Packet.

Senate to suspend the rules to approve March 2025 Cuyamaca College Curriculum Governing Board Packet. **Motion/Second:** Dan Curtis/Moriah Gonzalez-Meeks. **Nays:** None. **Absentions:** Konstantine Choumiline. **Motion Passes.**

Senate to approve March 2025 Cuyamaca College Curriculum Governing Board Packet.

**Motion/Second:** Raquel Jacob-Almeida/Amy Huie. **Nays:** None. **Absentions:** Konstantine Choumiline. **Motion Passes.**

D. Strategic Enrollment Management Committee (SEMC) Update:  
Tabled for next meeting.

E. Revisit Together We Rise Resolution (passed on May 9, 2024):  
Tabled for next meeting.

F. Faculty Hiring Priorities Committee (FHPC) Goals:  
Tabled for next meeting.

G. Updates from the Academic Calendar Committee:  
Barbara Gallego informed the senate of both the SDCCD aligned and non-aligned Academic Calendars for 2026-2027. Census will be calculated differently due to the new standardized accounting method that is being implemented, but the dates should remain the same. Danya Sanchez advised that with the aligned calendar, Summer will be 10 weeks which will push the grade deadline for Fall into January. Danya advised that with the non-aligned academic calendar, the grade deadline will remain in December which allows faculty to work with A&R to get grades in before the break. Moving it to January takes away the amount of time for grade corrections. A&R would have to manually put an RD on all missing grades until they work with faculty to get those missing grades which also would require grade change forms from faculty. This would add a whole bunch of manual work to be done per Danya. Barbara also included that with the non-aligned calendar, we would be losing FTES. Both Moriah Gonzalez-Meeks and Rachelle Panganiban expressed their concerns about it potentially being a staffing issue, but Barbara insisted that it is a system performance issue. With the new Colleague refresh that is happening, it should be faster and more automated. This item will be brought back for further discussion at the next meeting.

H. Building F Migration Plan Update:  
Karen Marrujo informed the senate that the CCC Building F Migration Plan powerpoint only goes over proposed migrations into buildings A, B, and E, and did not address the migration plans into the new F building that is going to be built. She still encourages faculty to take a look at the current proposed plans.

I. “Outside Employment” Proposed Revision to AP 2710: Conflict of Interest:  
Tabled for next meeting.

J. District Health and Safety Committee Charge and Composition:  
Tabled for next meeting.

## 7. Committee Reports –

A. Updates from Curriculum:  
Annalinda Arroyo informed the senate of all the items included in the March 2025 Curriculum Governing Board Packet and advised that there are new GE forms that they will be bringing to Academic Senate for review and approval. She also informed that there may be a later Board Packet for any Curriculum that is out of the control of the college, such as the Elementary Teaching Program new Cal-GETC form that the Curriculum Committee is waiting on from

CCCO. It is not for late items or items that may have been forgotten to be submitted on the March 2025 Cuyamaca College Governing Board Packet.

**B. Status Update on Tutoring Program from Faculty Learning Resources Coordinator:**

Mary Graham informed the senate on the status update on the Tutoring Program. With the writing center being reopened last Fall, there has been a 54% increase over Fall 2023 and a 75% increase over Spring 2024. They have also reinstated the STEM mentoring in Fall 2024. Additional Canvas workshops are being held primarily for ESL students to assist them with logging into Canvas and getting the tour on how to work it. Additionally, there is a new classified tutoring center specialist, Thea Bugge. Mary reminded the senate that Saba Shafizadeh will be out on paternity leave during this time. Lastly, apportionment on tutoring has not been collected for a while. Mary is trying to figure out how to get technology put in place to collect apportionment.

**C. Additional Committee Updates: None.**

**8. President's Report – None.**

**9. Vice President's Report – None.**

**10. Part-time Faculty Report – None.**

**11. Adjourn –**

Meeting adjourned at 3:48 pm.