

# Spring 2025 Academic Senate Elections

Academic Senate Election Coordinator: Kim Dudzik (Term ends Spring 2025)

Link: [Senate Constitution and Bylaws, approved October 30, 2019](#)

## Spring 2025 Election Timelines

### 1) SOC Spring 2025 Election Timeline

- Nominations for **officers** will be received during the first 2 weeks after census: **Feb 18 – Mar 4**
- Election for officers will be within 2 weeks after the nomination period
  - Election period starting about **Mar 10 and ending Mar 17**

### 2) PT Spring 2025 Election Timeline

- Election of part time senators
  - Nominations open **March 18 to March 28**
  - Election **April 7 – 14** (After spring break)

## Elected Representative Roles and Responsibilities

### For the Senate Officers Committee (SOC)

The duties of the Senate Officers Committee are (according to bylaws):

- prepare and distribute the agenda,
- act on behalf of the Academic Senate in emergencies when the Academic Senate cannot be convened,
- maintain an accurate list of Academic Senate members,

- review representation of the Senate based on changes in faculty and programs, and
- appoint faculty to college and district committees. (If necessary, the Senate Officers Committee also has the authority to revoke faculty appointments if committee members are not meeting their professional responsibilities as defined by the Academic Senate's Committee Service Guidelines.)

## For Individual Members of SOC

- **Vice President - (0.2 RT) Currently Rachel Jacob-Almeida**
  - Duties (according to bylaws)
    - assist the president in carrying out Academic Senate business,
    - attend the Academic Senate meetings,
    - attend the meetings of the Senate Officers Committee,
    - to assume the duties of the president in the president's absence,
    - notify faculty of openings on college and district committees,
    - serve as a liaison between the Senate Officers Committee, faculty appointees, and committee chairs regarding new appointments and on-going committee service,
    - report committee appointments made by the Senate Officers Committee to the Academic Senate
    - update and maintain an accurate list of faculty appointees serving on college and district committees, and
    - perform such additional duties not in conflict with any provision of this Constitution as the membership shall direct.
  - Required meetings:
    - Senate Officers Committee (Weekly on Tues. 11:00a - 12:30p),
    - Academic Senate (2nd and 4th Thurs. from 2:00 -3:45p), and
    - Cuyamaca College Council (2nd and 4th Tues. from 2:00 -4:00p).

- **2 Officers-at-Large (Full-Time for Instruction and Student Services):**

Currently Miriam Simpson for Instruction and

Rachelle Panganiban for Student Services

- Duties (according to bylaws)
  - represent the academic interests of the faculty members with regular and contract status,
  - collect and maintain records of voluntary dues collected,
  - attend the meetings of the Academic Senate,
  - attend the meetings of the Senate Officers Committee, and
  - perform such additional duties not in conflict with any provision of this Constitution as the membership shall direct.
- Required meetings:
  - Senate Officers Committee (Weekly on Tues. 11:00a - 12:30p), and
  - Academic Senate (2nd and 4th Thurs. from 2:00 -3:45p).

- **Officer-at-Large (Part-Time) - Currently Hanaa Alkassas**

This role receives compensation “at a rate equal to step one (1) of the Non-Classroom Activities Performed by Part Time Staff salary schedule” (11.4 of Faculty Contract).

- Duties (according to bylaws)
  - attend the meetings of the Academic Senate,
  - attend the meetings of the Senate Officers Committee,
  - coordinate and compile a list of part-time faculty who are interested in being included in Academic Senate business,
  - keep part-time faculty informed of Academic Senate issues,
  - represent the interests of the part-time faculty members,
  - assist the president in coordinating evening Academic Senate meetings for part- time faculty, and

- assist the election coordinator in the election of the part-time faculty senator.
- Required meetings:
  - Senate Officers Committee (Weekly on Tues. 11:00a - 12:30p), and
  - Academic Senate (2nd and 4th Thurs. from 2:00 -3:45p).

## **For Part-Time Senators**

**Note:** PT Senators receive compensation “at a rate equal to step one (1) of the Non-Classroom Activities Performed by Part Time Staff salary schedule” (11.4 of Faculty Contract).

- Duties (according to bylaws)
  - attend and participate in meetings of the Academic Senate,
  - appoint a proxy from their appropriate constituency group (A, B, C, D, E) of regular or contract and part-time faculty to attend the meetings of the Academic Senate in their absence,
  - monitor and represent the interests of their constituency with regard to academic and professional matters,
  - voice the concerns of their constituency with regard to academic and professional matters,
  - vote in accordance with the input of the members of their constituency as well as their individual consciences, and
  - be responsible for the dissemination of information to their constituency in a timely manner.
- Required meetings:
  - Academic Senate (2nd and 4th Thurs. from 2:00 -3:45p).