



Academic Senate and Senator Responsibilities

Spring 2025



What is the Academic Senate and What is its Purview? 10+1

It is important to note that 10+1 is not where the faculty role ends.

Education Code assigns additional responsibilities to local academic senates, such as minimum qualifications and equivalency processes, faculty hiring, faculty evaluation and tenure review, administrative retreat rights, and faculty service areas.

ACADEMIC SENATE for California Community Colleges

Title 5 §53200 (b): Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters. In Section 53200 (c), "Academic and professional matters" means the following policy development and implementation matters:

- 1 Curriculum including establishing prerequisites and placing courses within disciplines
- 2 Degree and certificate requirements
- 3 Grading policies
- 4 Educational program development
- 5 Standards or policies regarding student preparation and success
- 6 District and college governance structures, as related to faculty roles
- 7 Faculty roles and involvement in accreditation processes, including self-study and annual reports
- 8 Policies for faculty professional development activities
- 9 Processes for program review
- 10 Processes for institutional planning and budget development
- +1 Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

Who is Part of Academic Senate?

- As a faculty member at Cuyamaca, you are!
- Each constituency group has an elected Senator with duties.
- Senators should be reaching out consistently to provide updates and request input. **With great representation comes great responsibility.**
- Academic Senate is here to represent faculty. Reach out to the Senate Officers Committee (SOC) with your comments, suggestions, or concerns.
- All faculty are invited to connect with SOC in order to provide feedback and help guide the Academic Senate's focus and work ([Senate Officers Committee Communication and Feedback Form](#)).

Role of Senators

The duties of the senators are:

- to attend and participate in meetings of the Academic Senate,
- to appoint a proxy from their appropriate constituency group of regular or contract and part-time faculty to attend the meetings of the Academic Senate in their absence,
- to monitor and represent the interests of their constituency regarding academic and professional matters,
- to voice the concerns of their constituency regarding academic and professional matters,
- to vote in accordance with the input of the members of their constituency as well as their individual consciences, and
- to be responsible for the dissemination of information to and from their constituency in a timely manner.

Senate Officers Committee Responsibilities

- prepare and distribute the agenda,
- act on behalf of the Academic Senate in emergencies when the Academic Senate cannot be convened,
- maintain an accurate list of Academic Senate members,
- review representation of the Senate based on changes in faculty and programs, and
- appoint faculty to college and district committees. (If necessary, the Senate Officers Committee also has the authority to revoke faculty appointments if committee members are not meeting their professional responsibilities as defined by the Academic Senate's Committee Service Guidelines.)

Senate Officers Committee Membership

Members of the Senate Officers Committee (SOC) are elected by faculty through a campus-wide election process.

- President - Karen Marrujo
- Vice President - Rachel Jacob-Almeida
- Instruction, Officer-at-Large (Full-Time) - Miriam Simpson
- Student Services, Officer-at-Large (Full-Time) - Rachelle Panganiban
- Part-Time Officer-at-Large - Hanaa Alkassas

Ex-Officio Members of Senate Officers Committee

- Curriculum Committee Co-Chair - Annalinda Arroyo
- Professional Development Committee Coordinator (Teaching and Learning Committee) - Moriah Gonzalez-Meeks



Strengthening Faculty Communication and Advocacy

Spring 2025



Current Goals of the Senate Officers Committee

- Strengthen the collective impact of the faculty perspective by advocating jointly for each other's empowerment and diverse needs.
- Increase transparency and access to information, participation, and leadership opportunities.
- Support Campus Strategic Enrollment Management Work
- Help build an integrated, transparent, and functioning resource request and allocation process.

Current Goals of the Senate Officers Committee

Fall 2024 Progress

- Creation of the Strategic Enrollment Management Committee (SEMC)
- Better communication and collaboration strategies
- Established regular communication with VP of AS
- Increased opportunities for faculty attending plenary
- District Leadership Visit to Academic Senate

How Can We Improve Communication?



How Can Our Academic Senate Be a Better Advocate for Faculty?



Important Issues

Strategic Enrollment Management Committee

Guided Pathways

Revising the Resource and Operations Council and Related Processes

Building F Migration Plans

Artificial Intelligence

Reassigned Time Appointment Timeline and Process

Campus Policing

Accreditation

Faculty Handbook (need volunteers)

Resources (With Links)

[Faculty Appointment to Committees/Councils Process and Criteria](#)

- Outlines process for Academic Senate's faculty appointment process (through the Senate Officers Committee).

[Updated Committee Service Opportunities](#)

- Lists all current shared governance opportunities for faculty (including opportunities to serve on hiring committees).

[Participatory Governance Faculty Application Form](#)

- Allows faculty to apply to any committee opening.

[Senate Officers Committee Communication and Feedback Form](#)

- Invites faculty to provide any feedback to SOC and/or make requests--such as requests for specific information, topics to be covered in future meetings, actions to be taken by SOC or Academic Senate as a whole, presentations for future meetings, follow ups on previous topics, and/or specific visitor(s).

Newer Resources (With Links)

[Academic Senate Handbook](#)

- Provides a comprehensive overview of Academic Senate and our local practices
- Still in draft form so feedback is much appreciated!

[Academic Senate Agenda Item Request Process and Timeline](#)

- Provides overview and timeline of the process for adding items to the Academic Senate Agenda.
- Helps build more transparent process and facilitates partnerships.

[Cuyamaca College Academic Senate Agenda Item Request Submission Form](#)

- Formalizes submissions for agenda items for better organization, accessibility, and consistency.

Any questions?