

## **SPRING 2023 Policy Updates**

### **Catalog Rights, Retroactive Awards and Continuous Enrollment**

#### **Catalog Rights**

The courses required for a specific degree or certificate, or general education may change from one catalog to the next and, therefore, may change during the period that a student attends the college. Catalog rights protect the student from being held to additional requirements that may be added to a later catalog.

For purposes of graduation from Grossmont College or Cuyamaca College a student who maintains continuous enrollment in a California Community College, California State University, or a University of California campus may elect to meet catalog requirements in one of the following ways:

1. The catalog that was in effect at the time they began taking courses at Grossmont Cuyamaca Community College District, or another California Community College, California State University, or a University of California campus, or
2. Any catalog that is or has been in effect during the time that they have maintained continuous enrollment before graduation, or
3. The catalog that is in effect at the time they file an application for a degree or certificate.

#### **Retroactive Awards**

Students who are no longer enrolled at Grossmont/Cuyamaca College and who have previously met all the requirements for a degree or certificate, but never applied for graduation shall, upon request:

- Be awarded the degree or certificate without the need to re-enroll at the college
- Be awarded retroactively the degree or certificate in the last term in which the student maintained catalog rights

#### **Continuous Enrollment**

Continuous Enrollment is defined as attendance in one semester or two quarters within an academic year at a California Community College, California State University, or a University of California campus. An official grade (e.g. A,B,C,D, F,W, EW, P,NP, Inc.), must be noted on the permanent record or official transcript. Students who do not attend at least one semester during an academic year or miss two consecutive semesters are not eligible for “continuing student” status. Summer sessions can be used to establish catalog rights as well as to maintain continuous enrollment status.

## **PASS/ NO PASS**

#### **Pass/No Pass**

Pass/No Pass (P/NP) is a grading system where such units earned will be counted in satisfaction of curricular requirements but will be disregarded in determining a student’s grade point average.

A "P" grade shall represent at least a satisfactory completion ("C" grade) of course requirements. A "NP" grade shall represent unsatisfactory completion of course requirements. Course work that would have received a "D" or "F" will be graded "No Pass" (NP). "NP" grades will be taken into consideration in the determination of lack-of-progress probation and disqualification status.

**Students intending to transfer to four-year colleges or universities should check the specific policies of those institutions pertaining to the transferability of "P" grades. Similarly, it is highly recommended that students complete their major or area of emphasis coursework with a letter grade ("A," "B," or "C"). For more information and to review the options, students are encouraged to meet with a counselor.**

### **Pass No Pass Grading Policy**

A maximum of 12 credit units earned at Cuyamaca/Grossmont College with "P" grades may be counted toward satisfaction of curriculum requirements for Associate Degrees and Certificates. Pass grades received from other accredited institutions, as well as credits authorized for military courses and Advanced Placement examinations, may be applied as well.

There are courses in which "P/NP" grades are used exclusively; these are designated in the catalog course description by the statement "P/NP Only." In addition, there are courses that cannot be taken on a "P/NP" basis. Some courses may be taken for either "P/NP" or "Letter Grade." Credit units earned in "P/NP Only" courses are exempt from the 12-unit restriction.

Students electing to be graded on a "P/NP" basis shall establish that option in writing by completing a "Pass/No Pass Request form" and submitting to Admissions and Records. The form may be submitted for term length and short-term courses up to the last day of instruction of the requested course. A student may elect to reverse their action up until the last day of instruction of the requested course. Once the last day of instruction has passed, the decision is irrevocable.