

# CUYAMACA COLLEGE

## CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 4, 2025

CO-CHAIRS:  Annalinda Arroyo,  Jeanie Machado Tyler  
MEMBERS:  Roula Aoneh,  Bryan Elliott,  Josh Eggleton,  Josue Franco,  Jane Gazale,  Aseel Hanna,  
 Tania Jabour,  Richard Jimenez,  Jonathan Martin,  Laura Ratto,  Vivi Ricardez Veasey,  
 Kelly Togerson,  Christopher Torres,  Laurie Woods  
EX-OFFICIO:  Anthony Campbell,  George Dowden,  Tammi Marshall,  Agustin Orozco,  Marissa Salazar,  
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Taylor Owen

GUESTS: Angham Yousif, Nicole Hernandez, Teresa Hodges, Miriam Simpson, Joan Rettinger

APPROVAL OF MINUTES of November 19, 2024: *Jabour/Eggleton* to approve: 12 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **CHEM 142, 231, 232:** Review  
**Chemistry (Associate in Science):** Modification, PLOs
- ◆ **GEOG 120, 130:** Review

*Ricardez Veasey/Eggleton* to approve consent calendar: 12 Yes, 0 No, 1 Abstention.

INFORMATION ITEMS:

- ◆ **ARBC 130, 180:** Modifications  
**ARBC 120, 121:** Modifications, SLOs  
Roula Aoneh reviewed the modifications made to ARBC 120, 121, 130, and 180. ARBC 120 and 121 were modified to update the language, textbooks, and SLOs. ARBC 130 and 180 were modified to update the language, textbooks, and to update the prerequisite to display the new CCN for ENGL 120 which is now ENGL C1000 due to AB 1111. Reviewed and forwarded for action.
- ◆ **BIO 240:** Modification  
**Biological Sciences (Associate in Science):** Modification  
Annalinda Arroyo reviewed the modifications made to BIO 240 and Biological Sciences (Associate in Science) . BIO 240 was modified to update the recommended preparation to display the new CCN for ENGL 120 which is now ENGL C1000. The Biological Sciences (Associate in Science) was modified to display the new CCN for MATH 160 which is now STAT C1000 due to AB 1111. Reviewed and forwarded for action.
- ◆ **BOT 180:** Modification  
Angham Yousif reviewed the modification made to BOT 180 course. BOT 180 was modified to update the language and textbooks. Angham was also prepared to discuss BOT 103A, 106, 133, 150 and 174 that are not on the agenda. We will put forward on the next meeting. Reviewed and forwarded for action.
- ◆ **BUS 128:** Modification  
**Business Administration (Associate in Science, Certificate of Achievement), Management (Associate in Science, Certificate of Achievement):** Modifications  
Annalinda Arroyo reviewed the modifications made to BUS 128, Business Administration (Associate in Science, Certificate of Achievement), and Management (Associate in Science, Certificate of Achievement). BUS 128 was modified to update the prerequisite to display the new CCN for ENGL 120 which is now ENGL C1000 due to AB 1111. The Business Administration (Associate in Science, Certificate of Achievement) and Management (Associate in Science, Certificate of Achievement) were modified to update MATH 160 to STAT C1000 and COMM 122 to COMM C1000. Reviewed and forwarded for action.

- ◆ **Cal-GETC (Certificate of Achievement):** Addition, PLOs  
Vivi Ricardez Veasey reviewed the addition of the Cal-GETC (Certificate of Achievement). This Certificate of Achievement is being added in response to AB 928 which requires a single GE pattern for transfer. The certificate will replace the former Certificates of Achievement in CSU General Education Breadth and Intersegmental General Education Transfer Curriculum. Reviewed and forwarded for action.
- ◆ **COMM 123: Modification**  
**Communication (Associate in Arts):** Modification  
Annalinda Arroyo reviewed the modifications made to COMM 123 and the Communication (Associate in Arts). Both were modified to update COMM 122 to display the new CCN which is now COMM C1000 due to AB 1111. Reviewed and forwarded for action.
- ◆ **COUN 125, 135: Additions, Assign to Discipline/s, GE (Area 4), SLOs**  
Vivi Ricardez Veasey reviewed the additions of COUN 125 and COUN 135. These courses were added to better align with new general education patterns for both local and transfer purposes and to address culturally relevant issues while building upon the foundation of identity and wellness. All documents have been received except for the GE area forms. Reviewed and forwarded for action.
- ◆ **CWS 101, 103, 105, 114, 130, 132, 134, 214, 282: Modifications, SLOs**  
**CWS 102, 107, 204, 230, 284: Modifications**  
Annalinda Arroyo reviewed the modifications made to CWS 101, 102, 103, 105, 107, 114, 130, 132, 134, 204, 214, 230, 282, and 284. These courses were due for their five year review and modified to become current. Tania Jabour has been reviewing the SLOs on these courses but may not get to these until the next department chair of CWS works on the outlines. Reviewed and forwarded for action.
- ◆ **Elementary Education (Associate in Arts):** Modification  
Nicole Hernandez reviewed the modifications made to the Elementary Education (Associate in Arts). The degree is being modified to update ENGL 120, ENGL 124, COMM 122, and POSC 121 to their new CCNs. Reviewed and forwarded for action.
- ◆ **ENGR-Civil Engineering (Associate in Science):** Modification  
Annalinda Arroyo reviewed the modification made to Civil Engineering (Associate in Science). The degree is being modified to update MATH 160 to the new CCN of STAT C1000. Reviewed and forwarded for action.
- ◆ **ENGL 020, 030, 122, 126, 140, 201, 202, 217, 221, 222, 231, 232, 236, 238, 271: Modifications**  
**English (Associate in Arts, Certificate of Achievement):** Modifications  
Tania Jabour reviewed the modifications made to ENGL 020, 030, 122, 126, 140, 201, 202, 217, 221, 222, 231, 232, 236, 238, 271 and the English (Associate in Arts, Certificate of Achievement). These courses were modified to update all mentions of ENGL 120 and ENGL 124 to their new CCNs. Tania covered with the committee the use of “or equivalent” on the CORs. She is working towards only using “or equivalent” when a grade is mentioned in the requisite. Her goal is to clean up the “or equivalent” when used in placement to be consistent and will follow through with alignment forms to complete this in the future. We also discussed the titles of ENGL 020, and ENGL 030 and the change in the title to the ENGL 120 when it was converted to the CCN number of ENGL C1000. Tania is emailing the department chair of English at Grossmont to see about both colleges changing the title as part of the CCN cleanup this catalog year. ENGL 030 can be changed without Grossmont as it is not an aligned course. The English (Associate in Arts, Certificate of Achievement) was modified to update ENGL 120 and ENGL 124 to their CCNs as well as remove ENGL 214 and ENGL 270 due to these sections being deactivated. Reviewed and forwarded for action.
- ◆ **Environmental Management (Associate in Science), Occupational Safety and Health (OSH) Management (Associate in Science):** Modifications  
Annalinda Arroyo reviewed the modifications made to the Environmental Management (Associate in Science) and Occupational Safety and Health (OSH) Management (Associate in Science). These degrees were modified to update COMM 122 to the new CCN of COMM C1000. Reviewed and forwarded for action.

- ◆ **ESL 1A, 1B, 2, 122: Modifications**  
**ESL 2AG, 2BG: Deactivations (clean-up)**  
Laurie Woods reviewed the modifications made to ESL 1A, 1B, 2, 122 and the deactivations of ESL 2AG, 2BG. ESL 1A was modified to update ENGL 120 to ENGL C1000 and ESL 122 was added as an alternative to ENGL C1000. ESL 1B was modified to replace ESL 2B in the course description with ESL 1A since ESL 2B was deactivated. ENGL 120 was also updated to ENGL C1000 and ESL 122 was added as an alternative to ENGL C1000. ESL 2 was modified to remove ESL 2A and 2B from the course description due to these courses being deactivated as well as update ENGL 120 to ENGL C1000 and ESL 122 was added as an alternative to ENGL C1000. ESL 122 was modified to remove ESL 2A and 2B from the prerequisite due to these courses being deactivated. ESL 2AG and 2BG were deactivated due to being replaced by ESL 2S. Reviewed and forwarded for action.
- ◆ **ETHN 162: Addition, Assign to Discipline/s, GE (Areas 4, 6), SLOs**  
**ETHN 236, 238: Modifications**  
**Ethnic Studies (Associate in Arts): Modification**  
Teresa Hodges reviewed the addition of ETHN 162 and the modifications being made to ETHN 236, 238, and Ethnic Studies (Associate in Arts). ETHN 162 is being added to increase the Ethnic Studies program at Cuyamaca. ETHN 236, 238 were modified to update the ENGL 120 prerequisite to the new CCN of ENGL C1000. The Ethnic Studies (Associate in Arts) degree was modified to add the new ETHN 162 course addition to list A. Teresa briefly advised the committee her future goals for the Ethnic Studies curriculum. Reviewed and forwarded for action.
- ◆ **Exercise Science (Associate in Science): Modification**  
Laura Ratto reviewed the modification made to the Exercise Science (Associate in Science). This degree was modified to update COMM-122, PSY-120, and MATH-160 to their new CCNs. Reviewed and forwarded for action.
- ◆ **General Studies: Communication and Language Arts (Associate in Arts): Modification, PLOs**  
**General Studies: Lifelong Health Well-Being, and Self Development (Associate in Arts): Modification, PLOs**  
**General Studies: Business and Technology (Associate in Science), General Studies: Science and Mathematics (Associate in Science): Modifications**  
**General Studies: Humanities and Fine Arts (Associate in Arts): Modification**  
**General Studies: Social and Behavioral Sciences (Associate in Arts): Modification**  
Vivi Ricardez Veasey reviewed the modifications made to the General Studies programs. These programs were modified to clean up course deactivations and update courses to their new CCNs. The PLOs for General Studies: Communication and Language Arts (Associate in Arts) and General Studies: Lifelong Health Well-Being and Self Development (Associate in Arts) were updated as well. Reviewed and forwarded for action.
- ◆ **MATH 060: Modification, Content Review**  
**Mathematics (Associate in Science, Certificate of Achievement): Modification**  
Annalinda Arroyo reviewed the modifications made to MATH 060 and Mathematics (Associate in Science, Certificate of Achievement). Math 060 was modified to change the course number to the new CCN STAT 010 and to change the title to match the new STAT C1000 corequisite. The Mathematics (Associate in Science, Certificate of Achievement) were modified to update MATH 160 to the new CCN of STAT C1000. Reviewed and forwarded for action.
- ◆ **Paralegal Studies (Associate in Science): Modification**  
Joan Rettinger reviewed the modification made to Paralegal Studies (Associate in Science). This program was modified to update ENGL 120 to the new CCN of ENGL C1000 as well as removing the list of degree requirements from the catalog page to reduce the number of program modifications in the future. It was recommended by Julie Kahler to change ESL 2B to ESL 2 since ESL 2B was deactivated and recommended by Laurie Woods to add ESL 122 as an alternative to ENGL C1000 for inclusivity for students. Vivi Ricardez Veasey also noted item 7 on the degree requirements is the only item not included in the local GE so can stay. Joan agreed to these recommendations. Reviewed and forwarded for action.
- ◆ **PHIL 125: Modification**  
Jane Gazale reviewed the modification made to PHIL 125. PHIL 125 was modified to update ENGL 120 to the new CCN of ENGL C1000. Reviewed and forwarded for action.
- ◆ **PHYC 201, 202, 203: Modifications**  
Miriam Simpson reviewed the modifications made to PHYC 201, 202, and 203. These courses were modified to update the course content language and textbook to meet UCSD articulation requirements. Miriam advised that the prerequisites need to be changes as well, but will be brought back once an agreement with Grossmont has been reached. Reviewed

and forwarded for action.

- ◆ **PSY 140, 150, 201, 205, 211, 220: Modifications**  
**Behavioral Training (Certificate of Achievement):** Modification  
 Jane Gazale reviewed the modifications made to PSY 140, 150, 201, 205, 211, 220 and the Behavioral Training (Certificate of Achievement). PSY 140, 150, 201, 205, 211 and 220 were modified to update PSY 120 to the new CCN of PSYC C1000. The Behavioral Training (Certificate of Achievement) was modified to change the course titles from PSY 120 to PSYC C1000 and POSC 121 to POLS C1000 in accordance with the new CCN. Reviewed and forwarded for action.
- ◆ **Social Work (Associate in Arts, Certificate of Achievement):** Modifications  
 Annalinda Arroyo reviewed the modifications made to the Social Work (Associate in Arts, Certificate of Achievement). These were modified to update MATH 160 to STAT C1000 and PSY 120 to PSYC C1000 in accordance with the new CCN. Reviewed and forwarded for action.
- ◆ **SURV 220, 240: Review**  
 Annalinda Arroyo reviewed SURV 220 and 240. These courses are due for their five year curriculum review. Textbooks have been updated to become current. Reviewed and forwarded for action.
- ◆ **University Studies: Communication and Language Arts (Associate in Arts):** Modification, PLOs  
**University Studies: Business and Economics (Associate in Science), University Studies: Science and Mathematics (Associate in Science):** Modifications  
**University Studies: Humanities and Fine Arts (Associate in Arts):** Modification  
**University Studies: Social and Behavioral Sciences (Associate in Arts):** Modification  
 Vivi Ricardez Veasey reviewed the modifications made to the University Studies programs. These programs were modified to clean up course deactivations and update courses to their new CCNs. The PLOs for General Studies: Communication and Language Arts (Associate in Arts) were updated as well. The University Studies degrees are updated with the new Cal-GETC requirements. Reviewed and forwarded for action.
- ◆ **Local GE Area forms:** Additions  
 Vivi Ricardez Veasey reviewed the additions of the Local GE Area forms. These forms are a rough draft and are still in the process of being cleaned up. Annalinda asked the committee members to review the forms for the next meeting. The GE workgroup will be revising the forms again for additional cleanup. These will be ready for the meeting on February 18. Reviewed and forwarded for action.

OTHER:

- ◆ CCN Phase I, Deactivations, & Deletions 2025-2026 Catalog Cleanup: Courses and Programs
- ◆ DEIA Curriculum Work Group
- ◆ Goals for the Curriculum Year (Continued)
  - Curriculum Software Management System
    - CIM (CourseLeaf Curriculum Inventory Management)
- ◆ Streamline and digitize curriculum process
- ◆ Continue to refine our processes with a lens of diversity, equity, and inclusivity
- ◆ Chairs Report
  - New Local GE Area Forms and Courses
  - GE-High Unit Waiver, Area Criteria
- ◆ Dates:
  - Curriculum proposals for the 2025-2026 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
    - August 21, 2024
    - September 4, 2024

- September 18, 2024
- October 2, 2024
- October 16, 2024 (Last submittals for the December board packet)
- November 6, 2024
- \*March Board packet deadline for last submittals January 22, 2025
- August 21, 2024: The deadline date for faculty to turn in curriculum to meet the October 2024 Board Packet.
- October 1, 2024: Notification of the intention to delete a program must be sent to the Instructional Operations Supervisor of each year. This requirement is to prepare for the next year's student application for the major.
- October 2, 2024: Six CCN course outlines due to curriculum
- October 8, 2024: Governing Board to review and approve October Board packet
- October 15, 2024: Six CCN course outlines up for curriculum vote for November Board packet
- October 16, 2024: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
  - Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
  - To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
  - Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2025-2026. Proposal deadline to turn in is October 16, 2024.
  - Course numbering changes are to be turned in by the December Board packet deadline.
- November 12, 2024: Governing Board to review and approve November board packet.
- December 17, 2024: Governing Board to review and approve December board packet.
- \*January 22, 2025: March Board packet deadline. When the Governing Board sets the meeting dates and deadlines for the 2025 year, this will be updated.
  - Course additions should be submitted as early as possible in the fall semester; however, the window will extend to the beginning of the spring semester by the March board packet deadline.
  - Program modifications intended to add the new courses are recommended to be submitted at the same time as the course addition.
  - No other curriculum proposals will be processed for the 2025-2026 catalog after this date.
- **January 23, 2025: Start of the 2026-2027 catalog year for curriculum submittals**
- **Fall 2025: Curriculum Information Management (CIM) implementation**

◆ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year between August 1st – August 25th.
  - UC transferability decisions are typically returned no later than October (following submission).
  - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2024 will be effective fall 2024, if approved).
- Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
  - Only Curriculum Committee approval of COR is needed, not Board.
  - Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2024 will be effective fall 2025).