

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 15, 2024

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton, Josue Franco, Lauren Halsted, Aseel Hanna,
 Tania Jabour, Richard Jimenez, Jonathan Martin, Laura Ratto, Vivi Ricardez Veasey,
 Marisol Thayre, Kelly Togerson, Christopher Torres, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Marissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Julie Godfrey, Rachel Polakoski

APPROVAL OF MINUTES of October 01, 2024: *Franco/Arroyo* to approve: 13 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **CSU Breadth (Certificate of Achievement):** Deletion
- ◆ **IGETC (Certificate of Achievement):** Deletion
- ◆ **MATH 121:** Deletion
- ◆ **Spanish for Transfer (AA-T):** Modification
- ◆ **Alignment Procedures:** Addendum for CCN courses

Ricardez Veasey/Martin to approve consent calendar: 14 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **CHEM 012, 020:** Deactivations
Richard Jimenez reviewed the CHEM 012 and 020 deactivations. This course has not been offered in a while and has had insufficient enrollment in the past. CHEM is looking for other ways to embed the needed support into the class rather than as a separate course. Reviewed and forwarded for action.
- ◆ **COMM 122:** CCN Modification, SLOs
The committee reviewed the CCN modification and SLO changes being made to COMM 122. There will be an edited version of this that will be posted soon. Similar CCN modifications to the other CCN courses. Copying the part 1's from the provided CCN template and then adding our own part 2 content. Reviewed and forwarded for action.
- ◆ **EHSM 115, 117, 220:** Additions, Assign to Discipline/s, SLOs
EHSM 221, 223, 225, 226, 227, 228, 229: Additions, Assign to Discipline/s, Content Review, SLOs
Julie Godfrey reviewed the addition of several EHSM courses. Julie shared some context with the committee. The Clean Water Act was amended a few years ago to reflect new educational training avenues and these courses are being developed in response to this. This was originally a 21 course program with a Certificate of Achievement attached to it and was worked on in summer of 2022. Unfortunately, there has been an unknown delay last year and the program has been waiting to move through the Deans Council. This is now being brought to curriculum as 10 courses without a CoA for now to hopefully get the courses started. This was brought to the CE advisory board for the curriculum. Wanted it to reflect more of the professional development aspect of it. There was a recommendation from the CE advisory board to make this program and these courses reflect the fact that many of the individuals would be taking them are already working these jobs and are looking to further develop their skills. Due to this recommendation, these courses were changed from 3-unit to 1-unit classes. EHSM 220 and 221 will actually be 220a and 220b in the corrected version. The goal is to have these 10 courses approved so they do not miss the next catalog. The committee noted that stand-alone courses can't be approved due to the PCAH. The curriculum committee will follow up on this issue but unfortunately can't move them forward as-is. The committee also noted that the SLOs will need to be looked at and Tania offered help with the SLOs work. These courses will be tabled and worked on until we have a better understanding of the issues and delays with the Certificate of Achievement.

- ◆ **ENGL 120:** CCN Modification, Content Review, SLOs
ENGL 124: CCN Modification, SLOs
ENGL 271: Modification, Content Review
ENGL 214, 270: Deactivations
English for Transfer (AA-T): Modification
Tania Jabour reviewed the changes being made to several English courses. ENGL 120 is due for its regular review cycle. This includes the robust process of updating local content to reflect equity work. The majority of the part 2 content has been streamlined. Some of the changes include: added equity minded teaching and learning language to the method of evaluation, added equity statement to the method of instruction, the inclusion of some OER listing recommendations from Grossmont College, and SLOs updates. ENGL 124 was worked on in collaboration with Grossmont College. There were less local changes that needed to be made. Cut down on entrance skills, updated some of the language, removed the exit skills entirely, and updated the SLOs. ENGL 271 is a World Literature 2 class that is not up for review but was totally overhauled in collaboration with Grossmont College. Even though this course is identical to Grossmont College's our articulation was not approved and Grossmont's was. To try to fix this, we are reintroducing prerequisites for articulation. ENGL 214 was last ran in spring of 2007. There has been some faculty interest but if this course were to be reintroduced it would need to be overhauled. For now, we are deactivating this course to clean up the catalog. ENGL 270 has slowly fallen off our offerings with its most recent offering being in 2021. There are currently no plans to offer this for the next 2 years and it overlaps with Grossmont's mythology course. The English Associate Degree for Transfer needed to be updated for Cal-GETC language. It is additionally being reorganized and adjusted for clarity. Reviewed and forwarded for action.
- ◆ **MATH 160:** CCN Modification
Rachel Polakoski reviewed the CCN modification for MATH 160. This course will not be a MATH titled course anymore and will instead be a STAT course in the new CCN format. Some minor changes were made to the part 2 portions. Added language acknowledging this course was formerly MATH 160 for clarity. Reviewed and forwarded for action.
- ◆ **POSC 121:** CCN Modification
Josh Franco reviewed the CCN modification for POSC 121. Added language acknowledging that this course was formerly POSC 121. The part 2 portion of the method of evaluation is receiving some updates. There are also some textbook updates. Reviewed and forwarded for action.
- ◆ **PSY 120:** CCN Modification
Marissa Salazar reviewed the CCN modification for PSY 120. Modification to make the necessary changes for the CCN template from the State Chancellors office. Part 1 must be identical but part 2 can be modified to the individual colleges. Our changes were kept simple. Part 1 was copied verbatim and no additions were made for part 2 other than language acknowledging that this course was formerly PSY 120. Reviewed and forwarded for action.

OTHER:

- ◆ Approved GE Patterns
- ◆ DEIA Curriculum Work Group
- ◆ Goals for the Curriculum Year (Continued)
 - Curriculum Software Management System
 - CIM (CourseLeaf Curriculum Inventory Management)
 - Streamline and digitize curriculum process
 - Continue to refine our processes with a lens of diversity, equity, and inclusivity
- ◆ Chairs Report
- ◆ Dates:
 - Curriculum proposals for the 2025-2026 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 21, 2024
 - September 4, 2024
 - September 18, 2024

- October 2, 2024
 - October 16, 2024 (Last submittals for the December board packet)
 - November 6, 2024
 - *March Board packet deadline TBA
 - August 21, 2024: The deadline date for faculty to turn in curriculum to meet the October 2024 Board Packet.
 - October 1, 2024: Notification of the intention to delete a program must be sent to the Instructional Operations Supervisor of each year. This requirement is to prepare for the next year's student application for the major.
 - October 2, 2024: Six CCN course outlines due to curriculum
 - October 8, 2024: Governing Board to review and approve October Board packet
 - October 15, 2024: Six CCN course outlines up for curriculum vote for November Board packet
 - October 16, 2024: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
 - Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
 - To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
 - Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2025-2026. Proposal deadline to turn in is October 16, 2024.
 - Course numbering changes are to be turned in by the December Board packet deadline.
 - November 12, 2024: Governing Board to review and approve November board packet.
 - *March Board packet deadline TBA: When the Governing Board sets the meeting dates and deadlines for the 2025 year, this will be updated.
 - Course additions should be submitted as early as possible in the fall semester; however, the window will extend to the beginning of the spring semester by the March board packet deadline.
 - Program modifications intended to add the new courses are recommended to be submitted at the same time as the course addition.
 - December 17, 2024: Governing Board to review and approve December board packet.
- ◆ Articulation Timeline (GE approvals):
- The Articulation Officer determines if courses are CSU transferable.
 - Courses are submitted for UC transferability once per year between August 1st – August 25th.
 - UC transferability decisions are typically returned no later than October (following submission).
 - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2024 will be effective fall 2024, if approved).
 - Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
 - Only Curriculum Committee approval of COR is needed, not Board.
 - Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2024 will be effective fall 2025).