

# CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 15, 2022

CO-CHAIRS:  Jane Gazale,  Alicia Muñoz  
MEMBERS:  Annalinda Arroyo  Bryan Elliott  Emma Laraby,  Lauren Halsted,  Tacey Hosley,  Tania Jabour,  
 Richard Jimenez,  Kristin McGregor,  Cindy Morrin,  Marissa Salazar,  Robert Stafford,  
 Laurie Woods  
EX-OFFICIO:  Agustin Orozco,  Kim Dudzik,  Larry McLemore,  Miriam Simpson,  Sarah Saulter  
RECORDER: Julie Kahler/ MINUTES: Taylor Owen  
GUESTS: Rachel Jacob-Almeida, Pat Newman, Curtis Sharon, Joe Young, Henry Palechek, Julie Godfrey, Tammi Marshall, Marwah Aldiga

APPROVAL OF RESOLUTION 21-020 Pursuant to AB 361:  
*Stafford/Hosley motion to suspend the rules:* 13 Yes, 1 No, 0 Abstentions  
*Hosley/Jabour to approve:* 13 Yes, 1 No, 0 Abstentions.

APPROVAL OF MINUTES of December 7, 2021: *Stafford/Hosley to approve:* 14 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **ANTH 130:** Modification
- ◆ **BOT 102A, 102B, 103C:** Review  
**BOT 103B:** Review, SLOs  
**BOT 107:** Modification, SLOs

*Jimenez/Woods to approve consent calendar.* 14 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **ANTH 120, 130:** Distance Education  
Rachel Jacob-Almeida reviewed the distance education proposals for ANTH 120 and ANTH 130. The DE proposals are for ANTH 120 and ANTH 130 to be offered online. Reviewed and forwarded for action.
- ◆ **BUS 112:** Modification, SLOs  
**BUS 195:** Review  
**Business Administration 1.0 for Transfer (AS-T):** Deletion  
Pat Newman reviewed BUS 112, 195, and the Business Administration 1.0 for Transfer degree. BUS 112 is being modified to update the textbook and SLOs. BUS 195 is due for its five-year review. Textbooks have been updated to become current. The Business Administration 1.0 for Transfer (AS-T) degree is being deleted as the state Chancellor's office released a new TMC to replace the current Business Administration 1.0 for Transfer degree. Reviewed and forwarded for action.
- ◆ **BOT 132:** Modification  
Pat Newman reviewed the modification made to BOT 132. BOT 132 is being modified to update the catalog description, course content, and textbooks to become current. Reviewed and forwarded for action.
- ◆ **CIS 220:** Addition, Assign to Discipline, Distance Education, SLOs  
**CIS 261:** Modification  
**CIS 265:** Review, SLOs  
**CIS 295:** Review  
**Web Development (Associate in Science, Certificate of Achievement):** Modification  
Curtis Sharon reviewed CIS 220, 261, 265, 295, and the Web Development (Associate in Science, Certificate of Achievement). CIS 220 is being added as e-commerce and web presence are no longer an option, but a requirement. This course would meet this requirement. CIS 261 was modified to remove CIS 204 from the prerequisite as CIS 204 has been deactivated. CIS 265 is currently due for its five-year review. Textbooks and SLOs have been updated to become current. CIS 295 is currently due for its five-year review. The Web Development (Associate in Science, Certificate of Achievement) was modified to include the new CIS 220 course addition into the Associate in Science degree and Certificate of Achievement for Web Development. Textbooks have been updated to become current. Reviewed and forwarded for action.

- ◆ **CS 282:** Modification  
Curtis Sharon reviewed the modification made to CS 282. CS 282 was modified to update the course content and textbooks to become current. Reviewed and forwarded for action.
- ◆ **CSU General Education Breadth (Certificate of Achievement):** Modification  
Tacey Hosley reviewed the modification made to the CSU General Education Breadth (Certificate of Achievement). The CSU General Education Breadth is being modified to become current and to ensure that we have a Certificate approved by the State with the appropriate areas and unit breakdown. Reviewed and forwarded for action.
- ◆ **CWS 100:** Review, SLOs  
**CWS 106, 112, 212:** Distance Education  
Joe Young reviewed CWS 100, 106, 112, and 212. CWS 100 is currently due for its five-year review. Textbooks and SLOs were updated to become current. CWS 106, 112, and 212 are being submitted for DE approval. The DE proposal are for CWS 106, 112, and 212 to be offered online. Reviewed and forwarded for action.
- ◆ **EHSM 140:** Addition, Assign to Discipline, SLOs  
**EHSM 250:** Addition, Assign to Discipline, Content Review, SLOs  
**Laboratory Safety Technician (Certificate of Achievement):** Addition, PLOs  
**Environmental Management (Associate in Science), Environmental Technician (Certificate of Achievement), Occupational Safety and Health (OSH) Management (Associate in Science), Occupational Safety and Health (OSH) Technician (Certificate of Achievement):** Modification, PLOs  
Julie Godfrey reviewed EHSM 140, 250, the Laboratory Safety Technician (Certificate of Achievement), Environmental Management (Associate in Science), Environmental Technician (Certificate of Achievement), Occupational Safety and Health (OSH) Management (Associate in Science), and the Occupational Safety and Health (OSH) Technician (Certificate of Achievement). EHSM 140 was added to provide students with technician level expertise needed for a degree or certificate in Environmental Health and Safety Management. EHSM 250 was added to create a field experience course, which offers students an alternative to work experience by applying work skills under the supervision of a qualified professional instructor and industry partners needing assistance in EHSM related areas. A Laboratory Safety Technician (Certificate of Achievement) was added to prepare students for jobs specifically in laboratory settings performing EHSM technician duties. The Environmental Management (Associate in Science), Environmental Technician (Certificate of Achievement), Occupational Safety and Health (OSH) Management (Associate in Science), and the Occupational Safety and Health (OSH) Technician (Certificate of Achievement) were modified to include courses which align with the SDSU Environmental Sciences/Sustainability degree for easier transfer. Reviewed and forwarded for action.
- ◆ **MATH 125:** Distance Education  
**MATH 170:** Modification, Distance Education  
**MATH 175, 176, 178:** Modifications  
Tammi Marshall reviewed MATH 125, 170, 175, 176, and 178. MATH 125 was submitted for DE approval. The DE proposal is for MATH 125 to be offered online. MATH 170 was modified to update the prerequisite to read “or appropriate placement” and was submitted for DE approval. The DE proposal is for MATH 170 to be offered online. MATH 175, 176, and 178 were modified to update the prerequisite to read “or appropriate placement”. Reviewed and forwarded for action.
- ◆ **SOC 130:** Distance Education  
Rachel Jacob-Almeida reviewed the distance education proposals for SOC 130. The DE proposal is for SOC 130 to be offered online. Reviewed and forwarded for action.

Motion to suspend the rules to vote on the information items and forward for curriculum approval to meet the March board packet deadline:

Hosley/Jimenez to suspend the rules for information items: 13 Yes, 0 No, 0 Abstentions

Pulled from information items to vote on at next meeting:

**CIS 220:** Addition, Assign to Discipline, Distance Education, SLOs

**Web Development (Associate in Science, Certificate of Achievement):** Modification

**MATH 125:** Distance Education

Arroyo/Stafford to approve information items: 12 Yes, 0 No, 0 Abstentions

OTHER:

- ◆ Goals for the Curriculum Year (continued)

- Curriculum Software Management System
- ◆ Chairs Report
  - Distance Education Forms
  - AB 928 Portal
- ◆ Dates:
  - The deadline date to turn in curriculum to be approved for the May Governing Board packet is Wednesday, March 16, 2022.
- ◆ Articulation Timeline (GE approvals):
  - Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week).
  - UC transferability decisions are typically returned no later than October (following submission).
  - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2021 will be effective Fall 2021, if approved).
  - Once we have UC transferability, the course can be submitted for IGETC consideration.
  - Both CSU and IGETC submissions take place once per year in December.
  - CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2021 will be effective Fall 2022).
  - If approvals come after the college catalog is distributed, information will be published in a catalog addendum.