CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC
POLICIES AND PROCEDURES COMMITTEE
AGENDA

MEETING TYPE: ____ Staff	**DATE:** November 19, 2024
____ Production/Project	**STARTING TIME:** 2:00pm
____ Special Topic	**ENDING TIME:** 4:00pm
_X_ Committee	**PLACE:** E-106
CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler	**RECORDER/MINUTES:** Julie Kahler/Aiden Lovewell

MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton, Josue Franco, Lauren Halsted, Aseel Hanna, Tania Jabour, Richard Jimenez, Jonathan Martin, Laura Ratto, Vivi Ricardez Veasey, Marisol Thayre, Kelly Togerson, Christopher Torres, Laurie Woods

EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Rita Ghazala, Marissa Salazar

GUESTS: Scott Herrin, Robert Anness, Keenan Murray

Order of Agenda	Desired Outcome	Method	Time Allotted
1. **APPROVAL OF MINUTES:** November 05, 2024	Action	Discussion	6 min
2. **ADOPTION OF CONSENT CALENDAR:** Curriculum approval, General Education, prerequisite validation, distance learning, and student learning outcomes have been placed on the Consent Calendar as distinct items. There will be no separate discussion of these items unless a committee member or guest requests that particular items be removed for discussion. Removed items will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion.	Action	Discuss/ Review	3 min

- ♦ **ART 224, 225:** Deactivations
  Art and Design (Associate in Arts): Modification, PLOs
- ♦ **BIO 115:** Deactivation
  Biology for Transfer (AS-T): Modification, PLOs
  Biological Sciences: Pre-Allied Health (Associate in Science): Modification, PLOs
- ♦ **CIS 125:** Review
- ♦ **COMM 145:** Modification
- ♦ **ENGR 101:** Addition, Assign to Discipline/s, Distance Education, GE (Area 3), SLOs
  ENGR 119, 182, 199: Review
  ENGR 218, 230: Modification
  Civil Engineering (Associate in Science): Modification
- ♦ **ES 121:** Modification, Distance Education, Cal-GETC (Area 4)
  ES 012, 024C, 060C, 076C, 175C: Audit Policy
- ♦ **ESL 2A, 2B, 050G:** Deactivations
  ESL Pathway Behavioral and Social Sciences (Certificate of Achievement): Addition, PLOs
  ESL Pathway Business and Professional Studies (Certificate of Achievement): Addition, PLOs
  ESL Pathway Culture, People, and Ideas (Certificate of Achievement): Addition, PLOs
  ESL Pathway Environmental and Applied Technology (Certificate of Achievement): Addition, PLOs
  ESL Pathway Health Sciences (Certificate of Achievement): Addition, PLOs
  ESL Pathway Language and Communication (Certificate of Achievement): Addition, PLOs
  ESL Pathway STEM (Certificate of Achievement): Addition, PLOs
  ESL Pathway Visual and Performing Arts (Certificate of Achievement): Addition, PLOs
- ♦ **ETHN 162:** Addition, Assign to Discipline/s, Cal-GETC (Area 6), GE (Area 6), SLOs
  ETHN 120: Modification, Cal-GETC GE (Area 6), SLOs
  ETHN 145: Modification, Cal-GETC GE (Area 4, 6), SLOs
- ♦ **GEND 119:** Addition, Assign to Discipline/s, GE (Area 4), SLOs
- ♦ **HED 201, 202, 203:** Modifications
- ♦ **PARA 250:** Review, SLOs
- ♦ **PSY 119, 121:** Addition, Assign to Discipline/s, Distance Education, Cal-GETC (Area 4), GE (Area 4), SLOs
- ♦ **SCI 100:** Deletion
- ♦ **SURV 100:** Addition, Assign to Discipline/s, SLOs
  SURV 101, 102: Additions, Assign to Discipline/s, Content Review, SLOs
  SURV 218: Modification
  Unmanned Aerial System (Drone) Technologies (Certificate of Specialization): Addition, PLOs
- ♦ **ADTs (AB 928, AB 9111):** Modifications
- ♦ **Work Experience Education:** Modifications

	Information	Discussion	50 min
3. INFORMATION ITEMS: The committee will review as many items as is reasonable and will not exceed the regular meeting time. Remaining items will be rolled over to the next meeting. ♦ **CHEM 142, 231, 232:** Review **Chemistry (Associate in Science):** Modification, PLOs ♦ **GEOG 120, 130:** Review	Information	Discussion	50 min

4. OTHER
 	
 ♦ AP Review:
 AP 4020 (Program, Curriculum, and Course Development)
 AP 4103 (Cooperative Work Experience Education)
 AP 4225 (Course Repetition)
 AP 4227 (Repeatable Courses)
 	
 ♦ CCN Phase I, Deactivations, & Deletions 2025-2026 Catalog Cleanup: Courses and Programs
 	
 ♦ DEIA Curriculum Work Group
 	
 ♦ Goals for the Curriculum Year (continued)
 • Curriculum Software Management System
     ○ CIM (CourseLeaf Curriculum Inventory Management)
 • Streamline and digitize curriculum process
 • Continue to refine our processes with a lens of diversity, equity, and inclusivity
 	
 ♦ Chairs Report
 • New Local GE Area Forms and Courses
 • GE-High Unit Waiver, Area Criteria
 	
 ♦ Dates:
 • Curriculum proposals for the 2025-2026 curriculum year from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
     ○ August 21, 2024 (Last submittals for October Board packet)
     ○ September 4, 2024
     ○ September 18, 2024
     ○ October 2, 2024
     ○ October 16, 2024 (Last submittals for the December board packet)
     ○ November 6, 2024
     ○ *March Board packet deadline for last submittals January 22, 2025 (Tentative)
 • August 21, 2024: The deadline date for faculty to turn in curriculum to meet the October 2024 Board Packet.
 • October 1, 2024: Notification of the intention to delete a program must be sent to the Instructional Operations Supervisor of each year. This requirement is to prepare for the next year's student application for the major.
 • October 2, 2024: Six CCN course outlines due to curriculum
 • October 8, 2024: Governing Board to review and approve October Board packet
 • October 15, 2024: Six CCN course outlines up for curriculum vote for November Board packet
 • October 16, 2024: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
     ○ Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
     ○ To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
     ○ Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2025-2026. Proposal deadline to turn in is October 16, 2024.
	Information	Discussion	15 min

- o Course numbering changes are to be turned in by the December Board packet deadline.
- November 12, 2024: Governing Board to review and approve November board packet.
- December 17, 2024: Governing Board to review and approve December board packet.
- *January 22, 2025 (Tentative): March Board packet deadline. When the Governing Board sets the meeting dates and deadlines for the 2025 year, this will be updated.
  - o Course additions should be submitted as early as possible in the fall semester; however, the window will extend to the beginning of the spring semester by the March board packet deadline.
  - o Program modifications intended to add the new courses are recommended to be submitted at the same time as the course addition.
  - o No other curriculum proposals will be processed for the 2025-2026 catalog after this date.

- ♦ Articulation Timeline (GE approvals):
- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year between August 1st - August 25th.
  - o UC transferability decisions are typically returned no later than October (following submission).
  - o Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2024 will be effective fall 2024, if approved).
- Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC.
  - o Only Curriculum Committee approval of COR is needed, not Board.
  - o Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2024 will be effective fall 2025).

Teleconference Zoom (for guests)
Topic: Curriculum Committee Meeting, 11/19, 2:00-4:00pm E106 (Zoom for Guests)
Time: Nov 19, 2024 02:00 PM Pacific Time (US and Canada)

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