CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC
POLICIES AND PROCEDURES COMMITTEE
AGENDA

MEETING TYPE: _____ Staff	**DATE:**	October 01, 2024
_____ Production/Project	**STARTING TIME:**	2:00pm
_____ Special Topic	**ENDING TIME:**	4:00pm
__X__ Committee	**PLACE:**	**E-106**
CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler	**RECORDER/MINUTES:**	Julie Kahler/Aiden Lovewell

MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton, Josue Franco, Lauren Halsted, Aseel Hanna, Tania Jabour, Richard Jimenez, Jonathan Martin, Laura Ratto, Vivi Ricardez Veasey, Karen Sumek, Marisol Thayre, Kelly Togerson, Christopher Torres, Laurie Woods

EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Rita Ghazala, Marissa Salazar

GUESTS: Rachel Polakoski, Karla Gutierrez, Annie Zuckerman

Order of Agenda	Desired Outcome	Method	Time Allotted
1. **APPROVAL OF MINUTES:** September 17, 2024	Action	Discussion	6 min

2. **ADOPTION OF CONSENT CALENDAR:** Curriculum approval, General Education, prerequisite validation, distance learning, and student learning outcomes have been placed on the Consent Calendar as distinct items. There will be no separate discussion of these items unless a committee member or guest requests that particular items be removed for discussion. Removed items will be considered separately. All matters remaining under the Consent Calendar will be approved by one motion.
 	
♦ **ART 121, 129, 135, 220, 221, 222, 230, 231, 232, 233, 235, 236, 241, 242:** Review, SLOs
♦ **CD 124:** Modification
  CD 126: Modification, Content Review
  CD 106, 130, 132, 143: Review
♦ **CIS 120:** Modification, SLOs
  CIS 170: Modification
♦ **ES 008A, 248:** Review
  ES 008BC: Review, SLOs
♦ **GD 125:** Review, SLOs
♦ **PARA 120, 130, 132, 140:** Review, SLOs
♦ **SPAN 141, 145:** Review
	Action	Discuss/ Review	3 min

3. **INFORMATION ITEMS:** The committee will review as many items as is reasonable and will not exceed the regular meeting time. Remaining items will be rolled over to the next meeting. ♦ **CSU Breadth (Certificate of Achievement):** Deletion ♦ **IGETC (Certificate of Achievement):** Deletion ♦ **MATH 121:** Deletion ♦ **Spanish for Transfer (AA-T):** Modification ♦ **Alignment Procedures:** Addendum for CCN courses	Information	Discussion	50 min

4. **OTHER**
 	
♦ Transfer Degrees CalGETC Cleanup
 	
♦ CIM: User Training-Scheduling
 	
♦ Goals for the Curriculum Year (continued)
  • Curriculum Software Management System
    ○ CIM (CourseLeaf Curriculum Inventory Management)
  • Streamline and digitize curriculum process
  • Continue to refine our processes with a lens of diversity, equity, and inclusivity
 	
♦ Chairs Report
  • Fall 2024 Curriculum Committee Training-continued
	Information	Discussion	15 min

- ♦ Dates:
  - Curriculum proposals for the 2025-2026 curriculum year from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
    - o August 21, 2024 (Last submittals for October Board packet)
    - o September 4, 2024
    - o September 18, 2024
    - o October 4, 2024
    - o October 2, 2024
    - o October 16, 2024 (Last submittals for the December board packet)
    - o November 6, 2024
    - o *March Board packet deadline TBA
  - August 21, 2024: The deadline date for faculty to turn in curriculum to meet the October 2024 Board Packet.
  - October 1, 2024: Notification of the intention to delete a program must be sent to the Instructional Operations Supervisor of each year. This requirement is to prepare for the next year's student application for the major.
  - October 2, 2024: Six CCN course outlines due to curriculum
  - October 8, 2024: Governing Board to review and approve October Board packet
  - October 15, 2024: Six CCN course outlines up for curriculum vote for November Board packet
  - October 16, 2024: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
    - o Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
    - o To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
    - o Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2025-2026. Proposal deadline to turn in is October 16, 2024.
    - o Course numbering changes are to be turned in by the December Board packet deadline.
  - November 12, 2024: Governing Board to review and approve November board packet.
  - *March Board packet deadline TBA: When the Governing Board sets the meeting dates and deadlines for the 2025 year, this will be updated.
    - o Course additions should be submitted as early as possible in the fall semester; however, the window will extend to the beginning of the spring semester by the March board packet deadline.
    - o Program modifications intended to add the new courses are recommended to be submitted at the same time as the course addition.
  - December 17, 2024: Governing Board to review and approve December board packet.

- ♦ Articulation Timeline (GE approvals):
  - The Articulation Officer determines if courses are CSU transferable.
  - Courses are submitted for UC transferability once per year between August 1st - August 25th.
    - o UC transferability decisions are typically returned no later than October (following submission).
    - o Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2024 will be effective fall 2024, if approved).
  - Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC.
    - o Only Curriculum Committee approval of COR is needed, not Board.
    - o Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2024 will be effective fall 2025).

Teleconference Zoom (for guests)
Topic: Curriculum Committee Meeting, 10/01, 2:00pm-4:00pm, Zoom for Guests
Time: Oct 1, 2024 02:00 PM Pacific Time (US and Canada)

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