



# Cuyamaca College Botanical Society

## 2024 Award Application

### **Introduction:**

Each year the Cuyamaca College Botanical Society (CCBS) gives awards to outstanding horticulture students who are continuing their pursuit of higher education in horticulture. These awards are funded by activities and functions sponsored by CCBS. Funding support also comes from contributions by garden clubs, professional organizations, industry, alumni, and individuals. Awards are available for students majoring in any of the eight Ornamental Horticulture (OH) programs at Cuyamaca, the Basic OH Certificate, or the Water Resources Management major in the Center for Water Studies program.

### **Qualifications:**

Any student who meets both of the following conditions:

1. Completed a minimum of three (3) units of OH course work at Cuyamaca by end of Fall Semester 2023.
2. Enrolled in a minimum of one (1) OH class at Cuyamaca College, or three (3) units of any course work at Cuyamaca or Grossmont College during the Spring 2024 semester.

### **DUE DATE: Friday, April 5, 5:30 pm.**

Late applications will not be accepted. Incomplete applications will receive reduced points or will not be accepted. Email scanned PDF files of completed application packets to amy.huie@gcccd.edu.

**RESTRICTIONS:** Students are limited to receiving awards at a maximum of four (4) CCBS Scholarship and Awards Banquets. (Years are not required to be consecutive).

**APPLICATION REVIEW:** All applications are reviewed and ranked by three members of the Cuyamaca College faculty and administration outside of the OH Department. These rankings, along with contributor preferences are used to assign awards. Depending on the number of applicants versus funds available, some applicants may not receive an award based on their score.

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Scoring criteria used in judging candidates for CCBS awards follows:

<b><i>Criteria</i></b>	<b><i>Possible Points</i></b>
Goals defined (professional and educational)	20
Intended Use of Funds (stated in letter)	15
Employment History (listed in resume)	10
Extracurricular Activity (level of involvement outside of class, i.e., associations and clubs)	20
Academic Standing (GPA and academic load)	25
Overall presentation of application	10
<b>Total Points</b>	<b>100</b>

All documents must be received before the deadline. Transcripts should be unsealed and unofficial. Incomplete applications or those that do not meet any of the following criteria WILL NOT be considered for a CCBS Award.

Applicants will be notified within two weeks of the banquet if they have been selected to receive an award.

## CCBS Award Application Packet Submittal Checklist:

- Applicant Questionnaire
- Cover Letter
- Resume
- Reference Letter #1
- Reference Letter #2
- Transcripts (Cuyamaca and other colleges/universities attended)
- Spring Semester Course Progress Report
- Include your name and student ID on each item

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### SUBMIT YOUR COMPLETED APPLICATION PACKET IN THIS ORDER:

1. **CCBS Award Applicant Questionnaire** (included in this packet).
2. **Cover letter** of which includes a personal statement about your educational and career goals, and how you intend to use award funds.
3. **Resume** including work experience, academic experience, extracurricular activities, memberships and activities in professional organizations, and past awards.
4. **Two letters of reference** from employers, instructors, counselors, industry, or personal contacts. Full-time OH faculty or staff (Amy Huie, John Thomas, Paul Palacios) are not eligible to write CCBS Awards reference letters. If one of your reference letters comes from a horticulture instructor at Cuyamaca College, the second letter must come from outside of the OH Department. (You are not required to have a letter from within the department.)
5. Copy of your current **college transcript(s)**. These should be **UNOFFICIAL** transcripts. You may obtain a copy of your transcripts online through Self Service or from the Counseling Office at Cuyamaca College. For other colleges, contact the Admissions office at that campus for information.
6. **Spring Semester Course Progress Report** (included in this packet).

### IMPORTANT NOTES

- Applications will not be accepted after 5:30 p.m. Friday, April 5, 2025.
- Award recipients must attend the awards event. You must be present at the awards event to receive your award. The awards event is scheduled for Wednesday, May 15, 2024, from 5:30 pm to 9:30 pm.
- The awards event for 2024 will be in person. Each award winner may purchase **one** additional ticket to the event. One ticket for each award winner is provided by CCBS.
- Complete and scan your individual application packet. Email the PDF files to Amy Huie, [amy.huie@gcccd.edu](mailto:amy.huie@gcccd.edu), before the deadline, 5:30 p.m. Friday, April 5, 2024.
- Please allow 6 weeks from the date of the awards event to receive your award funds. Award winners are required to write a thank-you note or card to their award contributor before receiving their awarded funds. Address information will be provided. Thank-you notes are to be placed in Amy Huie's office. Thank-you notes from all award winners must be turned in before any funds are released.

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## CCBS Award Applicant Questionnaire

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Name: \_\_\_\_\_

Student ID# \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mark the degrees or certificates you intend to complete for graduation. Mark only those degrees or certificates in which you have completed coursework.

Current Degree/Certificate Goal:	AS Degree	Certificate
Arboriculture.....	[ ].....	[ ]
Floristry .....	[ ].....	[ ]
Golf & Sports Turf .....	[ ].....	[ ]
Irrigation Technology .....	[ ].....	[ ]
Landscape Design .....	[ ].....	[ ]
Landscape Technology.....	[ ].....	[ ]
Nursery Technology .....	[ ].....	[ ]
Sustainable Urban Landscape .....	[ ].....	[ ]
Basic Ornamental Horticulture.....	.....	[ ]
Water Resources Management .....	[ ].....	[ ]
Other _____	[ ].....	[ ]

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Expected Date of Graduation: \_\_\_\_\_

Current overall GPA in all college classes: \_\_\_\_\_

Current GPA in OH classes only: \_\_\_\_\_

List all colleges you are currently attending:

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Degrees/Certificates previously completed (degree and institution):

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Current professional licenses and/or certifications:

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Involvement with industry professional organizations:

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Extracurricular activities with the OH Dept. or other:

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Any special circumstances:

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