# #3

## COMPLETE

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## Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

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2023-24

Technology Plan Year

## Q2

Title of Request

Web Pages Development for ESL Certificates

## Q3

Location of Request

Cuyamaca

## **Q4**

Department

ESL

### Q5

Contact Person

Name

Email Address

Laurie Woods laurie.woods@gcccd.edu

DescriptionPlease provide a brief description of the technology/software or technology project and its core goal(s).

The ESL department just submitted 8 new ESL certificates which will be in the 2025/2026 college catalog. Before the certificates are listed in the catalog, we would like to create web pages that explain to students how to complete the requirements for the certificates. Cypress College has an example of the type of web pages we would like to have:

https://www.cypresscollege.edu/academics/divisions-special-programs/language-arts/english-as-a-second-language/understanding-eslcertificates/. These pages would be a great resource for both students and the counseling department.

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#### Page 2: Proposal Justification

#### Q7

Please explain how the technology or enhancement supports the strategic plan and impacts students, employees, the college, and/or the district.Which Strategic Plan priority (or priorities) are supported by this request?To access the Strategic Plan, please click here. Increase persistence eliminate equity gaps (re-enrolling the subsequent semester or year)

Increase completion and eliminate equity gaps (graduating with a degree/certificate, or transferring)

#### **Q8**

#### How does the request support the above priorities?

When students are made aware of the opportunity to receive ESL pathway certificates, this will motivate them to complete their ESL courses and continue by enrolling in Academic and Career pathway courses (persistence). In addition, having access to certificate information will encourage ESL students to complete more certificate and degrees (completion).

Q9	Students,
Who would this impact? Please select all that apply.	Employees,
	College

#### Q10

What is the number of students or employees impacted per semester?

350

#### Q11

How would this impact the above group(s)?

Students would have access to the information about which certificates we offer and how to complete certificates. Employees would have access to the information in order to counsel students.

The college would have higher completion rates because more students would be receiving certificates/degrees.

No

Respondent skipped this question

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

#### Q13

If yes, please explain how the technology supports a statewide initiative or is it a legal mandate or in support of a legal mandate?

#### Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed. What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

If the certificates do not have web pages, the students will not be aware they exist or how to complete one. In addition, it will make the counselors' jobs more difficult. The students will not get certificates that they deserve.

#### Q15

What is your preferred time for implementation?

By Fall 2025.

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

Cypress College has awarded 100s of ESL Pathway certificates to their students. They have been shown to be an effective way to encourage students onto Academic and Career Pathways.

Cypress College's certificates have been featured in the following publications:

WestEd, Translating Opportunity: Improving Postsecondary Pathways for Multilingual Learners of English, June 2023.

RP Group, ESL Innovations: College Spotlight Cypress College ESL Milestone Certificates, November 2021

Public Policy Institute of California, How Community College Reforms Could Help English Learners, October 2019

Inside Higher Ed, Accelerating Coursework for ESL, December 2019

Public Policy Institute of California, English as a Second Language in California's Community Colleges, April 2019 And at the following events:

National Higher Education Teaching Conference, June 2024

CATESOL Annual Conference, September 2022

California Community College Chancellor's Office (CCCCO) Equitable Placement & Completion Learning Series Webinar: ESL Adoption Plans and Promising Practices, May 2022

RP Group, Emerging Practices and Resources to Support ESL Placement and Throughput: ESL Spotlights, November 2021

ASCCC Curriculum Institute, July 2021 ASCCC Curriculum Institute, July 2020

CATESOL Annual Conference, October 2019

LACCD Discipline Day, October 2019

Strengthening Student Success Conference, October 2019

ASCCC Curriculum Institute, July 2019

CCCCO/ASCCC AB 705 ESL Advisory Committee, Spring 2019

TESOL Convention, Spring 2019

CATESOL Annual Conference, October 2018

### Q17

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How critical is this need in terms of supporting curriculum and services?

### Q18

Please attach any supporting data/documentation using the "Upload" button below.

ESL%20program%20narrative%20-%20certificate%20Environmental%20and%20Applied%20Technologies.docx (29.7KB)

#### Page 3: COST ANALYSIS

#### Q19

Is the request for hardware, software, or both?

Other (please specify): web page development

New (new to the campus)

Is the request for new or an upgrade to existing technology?

## Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Bryan Cooper for assistance.

a person who can delegate time to creating webpages

<b>Q22</b> Funding Source:	General Fund	
Q23	Respondent skipped this question	
Please attach quote using the "Upload" button below.		
Page 4: Grant Funding Source		
Q24	Respondent skipped this question	
Please specify the grant that will fund the technology you are requesting.		
Page 5: Evaluation Plan		
Q25		
Evaluationi. How do you plan to evaluate the technology after implementation?		
We can evaluate it in 2 ways: 1- number of times pages are accessed by students, instructors, ar 2. Number of certificates earned by students.	nd counseling staff.	
Page 6: Type of Request		
O26	No	

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

Page 7: Off-Cycle Requests Only

<b>Q27</b> What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.	Respondent skipped this question
Page 8: Technology Request Process <b>Q28</b> How can the Technology Request process be improved for next year?	Respondent skipped this question
Page 9: Ready to Submit <b>Q29</b> Are you ready to submit your technology request?	Yes