

#14

**COMPLETE**

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Page 1: Facilities Request Form

**Q1**

Contact Person:

Name	<b>Ignacio Castaneda Garcia</b>
Email Address	<b>ignacio.garcia@gcccd.edu</b>

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**Q2**

Department:

Automotive and Electronics

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**Q3**

Title of Request:

Classrooms Maintenance/Updates

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**Q4**

Location of Request:

K-101, K-104, K-114, K-121, K-122, and K-130

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## Q5

Description of Request: When making your request, please be as specific as possible and include information such as make, model, manufacturer, color, quantity, etc.

The classrooms in the K-building need to be more modernized and arranged to better suite student-to-student and teacher-to-student learning needs. Chairs and desks should be updated to match the rest of the college.

### K-101

- Smart screen needs to be raised 12".
- 2 non- matching tables and chairs need to be removed. They do not have the same technical configuration for an electronics laboratory with electrical outlets and wooden surfaces.
- Projector screen needs to be fixed, the stopping mechanism does not work properly. It rolls up if not held down.
- Ceiling tiles near ladder need to be replaced and properly installed.
- Tables need to be resurfaced or upgraded.

### K-104

- New tables and chairs needed. They are very old and completely worn out. Tables with electrical outlets are needed.
- 2 smart TVs need to be mounted on the East and West side walls to allow students better visibility and match other classrooms.

### K-114

- Smart screen needs to be raised 12" and needs to be center over to the right more.
- The existing projector screen needs to be moved to the left corner at an angle to allow students to have increased visibility. This will allow the smart screen and projector to be seen simultaneously.
- Projector screen needs a new string.
- New tables and chairs needed. They are non-adjustable, mismatched, and completely worn out. Tables with electrical outlets are needed.
- Missing ceiling light covers

### K-121

- The projector screen is directly pointed towards the instructor.
- The classroom needs to be orientated to the west side.
- The instructor desk needs to be moved to the middle of the west wall and a smart TV on each side of the desk.
- New tables and chairs needed. They are very old and completely worn out. They do not match the rest of the rooms. Tables with electrical outlets are needed.

### K-122

- New tables and chairs needed. They are very old and completely worn out. They do not match the rest of the rooms. Tables with electrical outlets are needed.

### K-130

- Damaged ceiling tiles need to be replaced.
- Need 2 more computers. 2 computers never got replaced, when they were removed.
- Protective screens need to be added to the screen for test security

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## Q6

Estimated Cost:

Need help with cost.

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**Q7**

Please attach quote, if available

**Classroom%20Pictures.docx (3.7MB)**

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**Q8**

Total Cost of Ownership:check all that apply

**Replacement (Life Cycle),  
Operations Cost,  
Maintenance Cost**

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**Q9**

Please explain your plan to maintain this request:

Continuous communication with facilities department.

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**Q10**

Justification of Request:Please select the applicable criteria below and provide the details how the criteria relate to your request.

**Support College Mission/Strategic Plan,  
Growth of department/work area,  
Demonstrate need for continuous quality improvement  
of department/work area**

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Provided details::

The K-building needs to have the classrooms updated and modernized to better match the rest of the college and allow for a better equitable student learning environment.  
Maintenance schedule.

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