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| **GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**  **STRATEGIC HIRE REQUEST**  **\_\_\_\_\_\_\_\_05-31-23\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date** | | |
| **Site** | **Position** | **Justification** |
| GC  CC  DS | Please include:  **Position Title:**  Athletics Operations Specialist  **Position #:**  CL-00327  **FTE:** 1.0  **Level:** 30  **Department:**  Athletics, Kinesiology and Health Education  (AKHE Division) | 1. **Key responsibilities of position:**  * Organize and manage day-to-day activities of the Athletics office. * Ensure compliance with the 3C2A. * Arrange travel accommodations for staff and teams. * Order uniforms, equipment and athletic supplies. * Working with coaches, ensure all game schedules and events are correct and scheduled with officials and all colleges.  1. **Current status of position:**     * Filling a replacement position included in the budget    * Filling a restructured position included in the budget      + Has an Org Mod been approved? Yes / No      + Org Mod approval date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    * Filling a new position      + Has an Org Mod been approved? Yes / No      + Org Mod approval date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    * Other (please specify)   **Filling a position that was defunded but is being brought back.**   1. **Strategic Staffing Rationale:**   Please address at least one of the following items:   * + Legal mandates   + Accreditation requirements   + Health and safety priorities   + Critical threshold of instruction or support services   **This position ensures compliance with 3C2A college staffing recommendations. The importance of the position guarantees the ability to fulfill the organizational needs of the college’s eleven sports programs, its coaches and athletes. Failure to support this position shall severely hamper the operational flow of the division and place undue stress on staff, coaches and athletes**.   * + Essential supervision  1. **Budget Impact – Please specify the following:**    * Is position included in the current budget? Yes / **No**    * Funding Source?  **Unrestricted** / Restricted    * Smartkey and Salary Object**: 1436507-2114**    * Annual Salary at Step B**: $49,236.00** |
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