



C U Y A M A C A  
• C O L L E G E •

# Annual Update Report

Academic - Ornamental Horticulture (OH) - (CE)

## Improve staffing with the addition of a full-time tenure track instructor. (Goal 1)

**Program Goal:** Improve staffing with the addition of a full-time tenure track instructor.

**Goal Status:** Active

### Mapping

2022 - 2028 Strategic Plan: (X)

*An increase in staffing for our department will help us better meet the needs of our diverse students and will provide an opportunity to hire more diverse employees.*

- **Eliminate Equity Gaps in Course Success:** Improve staffing with the addition of a full-time tenure track instructor. (X)
- **Increase Completion and Eliminate Equity Gaps:** Improve staffing with the addition of a full-time tenure track instructor. (X)
- **Increase Equitable Access:** Improve staffing with the addition of a full-time tenure track instructor. (X)
- **Increase Hiring and Retention of Diverse Employees:** Improve staffing with the addition of a full-time tenure track instructor. (X)
- **Increase Persistence and Eliminate Equity Gaps:** Improve staffing with the addition of a full-time tenure track instructor. (X)

### Summary of Progress or Results

**Summary Date:** 09/23/2024

**Summary of Progress or Results:** TBD

**Reporting Period:** 2024 - 2025

**Status:** In Progress - will carry forward into next year

**Action steps for this academic year.:**

Submit Faculty Position Request Form

## Improve staffing with filling the vacant (frozen) OH Senior Technician position. (Goal 2)

**Program Goal:** Improve staffing with filling the vacant (frozen) OH Senior Technician position.

**Goal Status:** Active

### Mapping

2022 - 2028 Strategic Plan: (X)

*An increase in staffing for our department will help us better meet the needs of our diverse students and will provide an opportunity to hire more diverse employees.*

- **Eliminate Equity Gaps in Course Success:** Improve staffing with filling the vacant (frozen) OH Senior Technician position. (X)
- **Increase Completion and Eliminate Equity Gaps:** Improve staffing with filling the vacant (frozen) OH Senior Technician position. (X)
- **Increase Equitable Access:** Improve staffing with filling the vacant (frozen) OH Senior Technician position. (X)

- **Increase Hiring and Retention of Diverse Employees:** Improve staffing with filling the vacant (frozen) OH Senior Technician position. (X)
- **Increase Persistence and Eliminate Equity Gaps:** Improve staffing with filling the vacant (frozen) OH Senior Technician position. (X)

**Hire a second OH Specialty Lab Technician III (Goal 4)**

**Program Goal:** Hire a second OH Specialty Lab Technician III

**Goal Status:** Active

**Mapping**

2022 - 2028 Strategic Plan: (X)

*An increase in staffing for our department will help us better meet the needs of our diverse students and will provide an opportunity to hire more diverse employees.*

- **Eliminate Equity Gaps in Course Success:** Hire a second OH Specialty Lab Technician III (X)
- **Increase Completion and Eliminate Equity Gaps:** Hire a second OH Specialty Lab Technician III (X)
- **Increase Equitable Access:** Hire a second OH Specialty Lab Technician III (X)
- **Increase Hiring and Retention of Diverse Employees:** Hire a second OH Specialty Lab Technician III (X)
- **Increase Persistence and Eliminate Equity Gaps:** Hire a second OH Specialty Lab Technician III (X)

Summary of Progress or Results
<p><b>Summary Date:</b> 09/23/2024</p> <p><b>Summary of Progress or Results:</b> TBD</p> <p><b>Reporting Period:</b> 2024 - 2025</p> <p><b>Status:</b> Not Started</p> <p><b>Action steps for this academic year.:</b> Complete a request for classified staff for this position.</p>

**Hire an administrative assistant/event planner for Ornamental Horticulture (Goal 5)**

**Program Goal:** Hire an administrative assistant/event planner for Ornamental Horticulture

**Goal Status:** Active

**Mapping**

2022 - 2028 Strategic Plan: (X)

*An increase in staffing for our department will help us better meet the needs of our diverse students and will provide an opportunity to hire more diverse employees.*

- **Increase Completion and Eliminate Equity Gaps:** Hire an administrative assistant/event planner for Ornamental Horticulture (X)

- **Increase Equitable Access:** Hire an administrative assistant/event planner for Ornamental Horticulture (X)
- **Increase Hiring and Retention of Diverse Employees:** Hire an administrative assistant/event planner for Ornamental Horticulture (X)
- **Increase Persistence and Eliminate Equity Gaps:** Hire an administrative assistant/event planner for Ornamental Horticulture (X)

Summary of Progress or Results
<p><b>Summary Date:</b> 09/23/2024</p> <p><b>Summary of Progress or Results:</b> TBD</p> <p><b>Reporting Period:</b> 2024 - 2025</p> <p><b>Status:</b> Not Started</p> <p><b>Action steps for this academic year.:</b> Submit classified staff request.</p>

### Reduce equity gaps in our program. (Goal 6)

**Program Goal:** Reduce equity gaps in our program.

**Goal Status:** Active

#### Mapping

2022 - 2028 Strategic Plan: (X)

*An increase in staffing for our department will help us better meet the needs of our diverse students and will provide an opportunity to hire more diverse employees.*

- **Eliminate Equity Gaps in Course Success:** Reduce equity gaps in our program. (X)
- **Increase Completion and Eliminate Equity Gaps:** Reduce equity gaps in our program. (X)
- **Increase Equitable Access:** Reduce equity gaps in our program. (X)
- **Increase Persistence and Eliminate Equity Gaps:** Reduce equity gaps in our program. (X)

Summary of Progress or Results
<p><b>Summary Date:</b> 09/23/2024</p> <p><b>Summary of Progress or Results:</b> TBD</p> <p><b>Reporting Period:</b> 2024 - 2025</p> <p><b>Status:</b> Not Started</p> <p><b>Action steps for this academic year.:</b> Request a second Specialty Lab Technician III. Request CADD laptops. Our department will encourage all staff to participate in EMTLI, ITEL, and WBL training opportunities.</p>



## Program Overview and Update

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**Lead Author**

Amy Huie

**Collaborator(s)**

Paul Palacios, John Thomas

**Dean/Manager(s)**

George Dowden

**Initial Collaboration Date with Dean**

12/01/2024

**Please summarize the changes, additions, and achievements that have occurred in your program since the last program review.**

- Enrollment in the OH program has increased to pre-pandemic levels
- Landscape Architecture was awarded a \$200K grant to write Open Educational Textbooks to more equitably serve students in our department. This will result in a Zero Cost Textbook for OH 120-Fundamentals of Ornamental Horticulture which is the class every student in our department is required to take
- Our department club, Cuyamaca College Botanical Society (CCBS) held its 42nd Scholarship and Awards Banquet where we distributed \$26,200 to 20 OH students
- OH worked with the Music Department to hold the 27th Spring Garden and Butterfly Festival (SGBF). Despite the challenges of the Water Conservation Garden's (Garden) closure, we were able to partner with the Heritage of the Americas Museum and the Garden to have an excellent event this spring and are planning for an excellent 28th SGBF!
- 16 students have met with Amy Huie, OH Program Coordinator, to discuss completing OH classes toward their goals of certificates or degrees
- 7 students have visited Amy Huie to discuss enrolling in Cuyamaca College and studying in the OH program
- OH had 7 graduates from 23-24 and 6 participated in commencement. CCBS purchased regalia for the 6 participants and a group went to Press Box after the ceremony to celebrate
- CCBS hosted four welcome back BBQs for each Saturday lab track during spring and fall semesters
- OH held two employer advisory board meetings to discuss curriculum related to certificates and degrees
- Kamei and Co visited the OH greenhouse to perform specialized preventive maintenance. This was paid for through Perkins/Strong Workforce

## Assessment and Student Achievement

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**After looking at the SLO information for the past year in Nuventive Improve, are you on track for the 4-year assessment cycle?**

No

**If you answered no above, please describe the department's plan to ensure SLOs are assessed every 4 years.**

It is very difficult to get some of the instructors to follow up and assess their classes at the end of the semester. Especially if they teach only once a year. My approach has been to let those instructors who need to assess know

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at our department meeting at the beginning of the semester and then hold an assessment get together at the end of the semester. I also make the SLO information PowerPoint and resources available to the instructors. I am hoping to get a better handle on this over time.

### Which courses have not been assessed in the last 4 years?

OH 105-has not been assessed because we have not offered it recently. I am considering changing the curriculum or deactivating the class. I have been discussing this with employer advisory board members.  
OH 117-SLOs 1 & 2 have not been assessed. I spoke with the instructor about this and about assessing all SLOs at the same time.  
OH 118-has not been assessed in the past 4 years. I have spoken with the instructor about this.  
OH 174-SLOs 3-6 need to be assessed. It is being offered Spring 2025. I will let the instructor know that all SLOs need to be assessed after the semester ends.  
OH 200-will be assessed before Spring 2025  
OH 220-SLOs 2-3 need assessment. I will make sure the instructor knows to assess all SLOs at once.  
OH 221-SLOs 2-4 need to be assessed. I will make sure the instructor knows to assess all at once.  
OH 222-Is likely to be deactivated  
OH 250-I will let the instructor know to assess at the end of Spring 2025  
OH 263-I have asked the instructor to assess this course at the end of Fall 2024  
OH 264-This class has not run recently  
OH 265-I will ask the instructor to assess at the end of Fall 2025 if the class runs then  
OH 266-I have asked the instructor to assess at the end of Fall 2024  
OH 275-this class will be deactivated  
OH 290-SLO 2 needs to be assessed. I will ask the instructor to do that.

### If you did not assess in the last year, please share why, including whether your program is experiencing barriers to assessment or data submission, and/or if your program would benefit from outcomes and assessment support.

It is very difficult to get some of the instructors to follow up and assess their classes at the end of the semester. Especially if they teach only once a year. My approach has been to let those instructors who need to assess know at our department meeting at the beginning of the semester and then hold an assessment get together at the end of the semester. I also make the SLO information PowerPoint and resources available to the instructors. I am hoping to get a better handle on this over time.

### Please share any outcomes assessment projects your program has worked on in the last year, including SLOs on Canvas, PLOs by ACP, Equitable Assessment Strategies (innovative collective/common assessments, project-based, work-based learning, student-centered, etc.), or other.

NA

## Student Achievement

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### Please discuss any equity gaps in access or success.

In Fall 2023, equity gaps were recorded for the following student demographics:

**African American, Black Non-Hispanic:** Success, total of all years considered.

**Hispanic/Latino:** Retention, Fall 23. Success, Fall 23 and total of all years.

**Multiracial Race/Ethnicity:** Retention, Fall 23. Success, Fall 23 and total of all years.

In Spring 2024, equity gaps were recorded for the following student demographics:

**African American, Black Non-Hispanic:** Success, total of all years.

**Asian:** Retention, total of all years. Success, total of all years.

**Hispanic/Latino:** Retention, total of all years. Success, Spring 24 and total of all years.

**Multiple Race/Ethnicity:** Success, total of all years.

### What action will the department or discipline take to address these equity gaps?

We are looking forward to promoting the Puentes and Umoja programs. We hope to hire a diverse staff that includes instructors who have backgrounds, races, and ethnicities that reflect our student demographics. Our department will continue to promote opportunities to learn about equitable teaching practices.

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**Please describe any enrollment changes (increases/decreases) over the past year and the context for these changes.**

Overall enrollment has increased to prepandemic levels. We hope to offer more Hyflex classes that will allow students to participate virtually in synchronous lectures.

**If your program has seen a significant decline in enrollment over the past year, what resources or support would be helpful to improve program enrollment and access?**

NA

**What has this data revealed about the progress of the program review goals you set?**

We still have work to do with equitable retention and success outcomes.

## Distance Education Course Success (If Applicable)

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**If your department offers distance education classes, how do you ensure Regular and Substantive Interaction (RSI) is being implemented?**

NA

## Program Goals

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**Program Goals Status**

I have updated the progress on my previous goals.

**Program Goals Mapping**

Mapping for all active Program Goals complete.

## Submission

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**Program Review response is complete and ready for review.**

Yes - Response complete and ready for review